

**Hope Lutheran Church**  
**Voters' Assembly Meeting Minutes**  
**Held on December 3rd, 2017**

Attendance

Chairman:	Bill Steinmetz	Senior Pastor:	Pastor Kirk
Vice-Chairman:	Brent Pavicic	Director of Admin & SP:	Beverly Janosky
Secretary:	Jane Kunkel	Director of Finance:	Pat Donofrio
Treasurer:	Nate Jones		
Members-At Large:	Matt Mix		
	Mike Yeager (Absent)		
	Josie Ziervogel		

**55 Voting Members Present**

Welcome and Agenda Review (Bill Steinmetz)

Bill Steinmetz reviewed the agenda and led the congregation in prayer.

Approval of Previous Minutes (Bill Steinmetz)

*Bill Steinmetz moved that the previous minutes of the July 2nd, 2017 Voters' Assembly be approved. Brent Pavicic seconded the motion. There was no discussion on the motion. Voice vote. All in favor. None opposed. Motion passed.*

Approval of second term for two board members (Bill Steinmetz)

Vice-Chairman: Brent Pavicic  
Treasurer: Nate Jones

*Bill Steinmetz moved that the proposed candidates be approved by the congregation to serve on the Board of Directors in the listed roles for their second terms of two years beginning January 2018. Craig Lambrecht seconded the motion. There was no discussion on the motion. Voice vote. All in favor. None opposed. Motion passed.*

Finance Report January 1st – October 31st, 2017 (Nate Jones)

Nate Jones reviewed our Finance Report as of 10/31/17. Below are some highlights:

- Our total assets were \$2.1M. Our total liabilities were approximately \$908K.
- Our mortgage balance is \$0!
- Our YTD revenue was \$6,642 above our target
- 2020 Vision actual giving was \$1.56M. Overall goal is \$3.6M over three years!
- YTD expenses were \$83,662 under expected amount
- Our total expected year end surplus is \$23,801

Craig Lambrecht asked what might be done with our surplus? Nate Jones advised budget is cyclical, and we may use leftover funds next year. Pat Donofrio added that we planned to spend money on security this year which we did not.

*Nate Jones moved that the Finance Report be accepted as presented. Josie Ziervogel seconded the motion. There was no discussion on the motion. Voice vote. All in favor. None opposed. Motion passed.*

### 2018 Proposed Budget (Pat Donofrio)

Pat Donofrio presented the 2018 budget proposal

- The expected revenue by year end 2017 is \$1,880,000
- Overall we are asking for a 1.6% increase for 2018. Last year we asked for a 4% increase.
- If we miss our target, there will be fewer staff salary increases, and/or possible use of reserve funds.
- If we exceed our budget, 10% will always go to missions. We always have other ongoing ministry ideas.

*Josie Ziervogel moved that the 2018 proposed budget be approved. George Williams seconded the motion. There was no discussion on the motion. Voice vote. All in favor. None opposed. Motion passed.*

### 2017 Year in Review

- 57 baptisms!
- 27 new members!
- Growth in preschool enrollment
- Growth in food pantry families served
- Significant changes:
  - Replaced roof
  - Started HVAC Sanctuary install
  - Purchased church management software (Realm)
  - Formed partnership for public relations/communications
  - Restructured gathering time for senior high
  - Aligned Step Up Day with school calendar
  - Increased high impact servant participation
  - Established Malawi partnership
  - Strengthened creative worship
  - Launched new website

### 2020 Vision Update

- Debt reduction
- Building and grounds fund
- Youth space renovation: grand opening January 2018
- Master plans in progress:
  - Kids' Ministry addition
  - Community care ministries

Oliver Bailey asked if we are still working with Maggie's Kids? Pastor Kirk advised at this time we are not supporting Maggie's Kids, the ministry is struggling and we had the understanding that it would not be continuing.

*Bill Steinmetz moved to close the meeting. Pat Donofrio seconded the the motion. There was no*

*discussion on the motion. Voice vote. All in favor. None opposed. Motion passed. Pastor Kirk closed us in prayer and the meeting was adjourned.*

The meeting minutes of the Voters' Assembly of Hope Lutheran Church are attested to and submitted by Jane Kunkel on this date, December 3rd, 2017.

Jane Kunkel

Secretary, Hope Lutheran Church, Board of Directors