

**Hope Lutheran Church**  
**The Board of Directors Meeting Minutes**  
**Held on September 20, 2018**

**Attendance:**

Chairman:	Bill Steinmetz	Senior Pastor: Kirk Dueker
Vice-Chairman:	Brent Pavicic	Head Elder: Dave Smith
Secretary:	Jane Kunkel	Admin & SP: Beverly Janosky
Treasurer:	Nate Jones	Director of Finance: Pat Donofrio (Absent)
Members at Large:	Matt Mix (Absent)	
	Mike Yeager	
	Josie Ziervogel	

**Opening Devotion (Nate Jones)**

- Nate shared some thoughts about how we spend our time.
- From Genesis 5:21 and 24: Enoch walked faithfully with God. That's how he was spending his time.
- The time we spend with Jesus is our relationship with him.
- From Luke 10:38: Mary and Martha - Jesus just wants our time and our hearts.
- Smart phones give us quick access, a distraction, a cause of anxiety.
- Just because we are aware of information/knowledge doesn't necessarily mean we now play a role in that situation.
- Nate is challenging himself to use his time more wisely, and invited us to join him.

**Review of June Meeting Minutes (Bill Steinmetz)**

*Bill Steinmetz moved that the meeting minutes from August 16, 2018 be approved. Brent Pavicic seconded the motion. Voice vote. All in favor. None opposed. Motion passed.*

**Recognition Reports (All)**

- Jason Christopher for his critical IT support
- Mike Warner - Kids Ministry, VBS, cleaning and organizing

**2020 Vision Update (Pastor Kirk)**

- October 3 the team will be meeting with the town of Greece to obtain a building permit. Asking for prayer.
- The Lord has raised up 3 liaisons between the building team, contractors, and staff: Bill Resinsky, Al Elkowitz, Jim Nesbitt. Steve Takatch will lead these folks. They will help decipher plans and ministry impacts, communicating how construction will impact normal church functions.
- Detailed designs are about 80% complete.
- Team is at the point of discussing items such as interior color schemes/ paint and even furniture.
- Bits will start going out early November 2018. Ideally to be discussed at the November BOD meeting.
- Will bring complete design and plan to the congregation in January 2019.

- Submitted grant application to LCEF for \$240,000. Timeframe for a decision is November 6. Continue to pray for God's favor!
- Discussions are happening about what volunteers are needed to run the community care center.
- October 14 from 6:30 pm - 8:00 pm will be our two year celebration! Anyone who has pledged to the campaign is invited!
- At the end of July 2018, we were at 75.6% of our financial goal, while only 66% of the way from a time perspective! Praise God!

### Voters' Assembly Planning

- The BOD chose December 2, 2018 to hold the Voters' Assembly.
- One to two cottage meetings will likely take place prior to the Voters' Assembly to address Constitution + Bylaws revisions.
- Draft of Voters' Assembly agenda:
  - Election of officers
  - Review 2018 financials
  - 2018 year in review
  - Review and approval of 2019 budget
  - Constitution and Bylaws for approval
  - 2020 Vision Update.

### 2018 Goals Update

Constitution and Bylaw Revisions:

The BOD reviewed suggestions made by Dave Smith.

In summary, the updates to the Constitution include the following:

- Refined definition of voting members
- Update of BOD Officer titles (i.e Chairman to Chairperson...)
- Added clause to prevent the BOD from entering into agreements with outside entities that restrict ministry or doctrine as defined in the Constitution, and additional clause to make that clause irrevocable.
- Grammar and punctuation cleanup.

In summary, the updates to the ByLaws include the following:

- Article I - refinement of quorum rules
- Article III - removal of limitation of females to serve in Board Chairperson role
- Article V - rework of nominating committee process and procedure
- Article VI - updated BOD responsibilities as developed and approved during 2017 goals process.
- Updated BOD Officer titles
- Grammar and punctuation cleanup.

*Bill Steinmetz moved to accept the Constitution and Bylaws with the above revisions, and present to the congregation at our voters' assembly in December. Josie Ziervogel seconded the motion. Voice vote. All in favor. None opposed. Motion passed.*

Finance (Nate Jones)

Aug Treasurer's Report:

- Total Revenue through August was at 99.8% against our projected revenue for the year. August had a strong finish but due to the Holiday Week, our first week in September missed our projection by about \$ 8,000.
- Through July we have collected a total of \$ 2,431,042 or 75.82% of pledged Money of \$3,206,222 of pledged money for the Walk by Faith Campaign. Of this, we have received about \$80,000 that was not pledged but have approximately \$120,000 of pledges that are still at risk.

Preschool Financial Report

2018 EYE Report & Observations

*Bill Steinmetz moved to accept the financial reports as presented. Josie Ziervogel seconded the motion. Voice Vote. All in favor. None opposed. Motion passed.*

Meeting Closure (Bill Steinmetz)

*Josie Ziervogel moved to close the meeting. Mike Yeager seconded the motion. Voice Vote. All in favor. None opposed. Motion passed. Meeting was adjourned. The meeting was closed in prayer by Bill Steinmetz.*

The next meeting is scheduled for October 18, 2018.

The meeting minutes of the Board of Directors of Hope Lutheran Church are attested to and submitted by Jane Kunkel on this date, September 20, 2018.

Jane Kunkel

Secretary of the Board of Directors, Hope Lutheran Church