

**Hope Lutheran Church
Voters' Assembly Meeting Minutes
Held on December 2, 2018**

Attendance

Chairman:	Bill Steinmetz	Senior Pastor:	Pastor Kirk
Vice-Chairman:	Brent Pavicic	Director of Admin & SP:	Beverly Janosky (Absent)
Secretary:	Jane Kunkel	Director of Finance:	Pat Donofrio
Treasurer:	Nate Jones		
Members-At Large:	Matt Mix (Absent)		
	Mike Yeager (Absent)		
	Josie Ziervogel		

92 Voting Members Present

Opening prayer

Bill Steinmetz led the congregation in prayer and introduced our meeting agenda.

Approval of minutes

Bill Steinmetz moved that the previous minutes of the June 3, 2018 Voters' Assembly be approved. Josie Ziervogel seconded the motion. No further questions. Voice vote. All in favor. None opposed. Motion passed.

BOD Nominations (Craig Lambrecht)

Proposed candidates:

- Chairperson: Bill Steinmetz (2nd term)
- Secretary: David D'Aurelio
- Members at large: Leah Illingworth, Philip O'Brien, Carrie Sigler

Craig Lambrecht moved that the proposed candidates be approved by the congregation to the serve on the Board of Directors in the listed roles for the term of two years beginning in January 2019. Josie Ziervogel seconded the motion. No further questions. Voice vote. All in favor. None opposed. Motion passed.

Summary of Amendments to Constitution and By-Laws (Bill Steinmetz)

Detailed descriptions of the amendments can be found on Hope's website under 'Board of Directors.'

A brief overview of the amendments is below:

- Limited the authority of the Board to be influenced by outside entities (Article VIII, Constitution)
- Updated the procedure for calling a pastor (Article II, By-Laws)
- Removed gender restrictions for holding the offices of Board Chair (Article III, By-laws)
- Modified the language regarding formation of a Long Range Planning Committee (Article IV, By-laws)
- Expanded responsibilities for each of the voting members of the Board (Article VI, By-laws)

Helen Launhardt asked if an issue occurred regarding relationships with outside entities, to lead us to this change? Bill Steinmetz advised no, and confirmed this is forward thinking as we work with vendors to expand kids ministry and build the community care center.

Bill Steinmetz answered a few minor clarification questions, such as wording and possible typos.

Bill Steinmetz moved that the proposed amendments to the Constitution and By-Laws be approved. Dave Smith seconded the motion. Paper ballots were cast. Ninety-one (91) voting members were in favor of approving the changes to the Constitution. One (1) voting member opposed. Ninety-one (91) voting members were in favor of approving the changes to the By-Laws. One (1) voting member opposed. Motion passed.

Finance Report: January 1 - October 31, 2018 (Nate Jones)

Balance Sheet: October 31, 2018

Current Assets

Checking Accounts	\$ 27,243
LCEF Stewart Account	397,190
Investment Accounts	2,314,954
Postage Funds	2929
Total Current Assets	\$ 2,742,316

Current Liabilities & Fund Balances

All Earmarked Funds	\$ 1,681,832
Credit Card Balance	23,124
Total Liabilities	\$ 1,704,956

2018 October YTD Revenue

Sources of Revenue: envelopes, plate, mission, specials, etc.

Actual	Budget	Difference
\$ 1,527,378	\$ 1,535,600	-\$ 8,222

2018 YTD Expenses

Actual	Budget	Difference
Ministry Expenses:		
\$ 704,570	\$ 750,634	\$ 46,064 Favorable
Salaries and Benefits:		
\$ 796,871	\$ 832,700	\$ 35,829 Favorable
Total expenses:		
\$ 1,501,441	\$ 1,583,334	\$ 81,893 Favorable

2018 Expected Year end

Budget	EYE	Difference
All revenue:		
\$1,900,000	\$ 1,892,000	\$ 8,000 Unfavorable (0.43%)
Expenses:		
\$1,900,000	\$ 1,890,800	\$ 9,200 Favorable (0.48%)
Total Expected Year End Surplus:		\$ 1,200

2019 Proposed Budget (Pat Donofrio)

2018 Budget	2019 Budget	%
B & G, Office Expenses, Meetings, Technology, Computers		
\$ 427,450	\$ 428,350	+ 0.2 %
Salaries and Benefits		
\$ 999,400	\$ 1,020,410	+ 2.1 %
Ministry and Mission		
\$ 473,150	\$ 486,240	+ 2.7 %
Total		
\$ 1,900,000	\$ 1,935,000	+ 1.8 %

Pat noted that the salary increase is planning for one person working for half a year in the community care center.

Key Points

- The 2019 budget is 1.8% higher than last year's budget. \$1,935,000 vs \$1,900,000
 - The expected revenue by year end 2018 is \$1,892,000
 - New budget will require a giving increase of 2.2 % from 2018 EYE
- Realistic from a human perspective – or God's?
 - Regular giving through Oct 31, 2018 is \$1,526,965 (- 0.56% below Goal (\$8,600))
 - “Not by might, nor by power but by My Spirit says the Lord Almighty” Zechariah 4:6
 - Praise the Lord for this!
- What if we exceed the target?
 - 10% goes to missions
 - Will determine other options
- What if we miss the target?
 - No Salary Increases
 - Elimination of Contingency budget line
 - Use Of Reserve Funds
 - Reduction of Expenses

Pat Donofrio moved that the 2018 financial reports and the 2019 Budget be prayerfully adopted as presented. George Williams seconded the motion. No further questions. Voice vote. All in favor. None opposed. Motion passed.

2018 Year in Review (Pastor Kirk)

- Discipleship Path Defined for 2019
- Realm (Community Tool) Use Expanded
 - Food Pantry Pathway and Database
 - Congregational Roll Out
 - Check In (VBS, Voters' Assembly, Classes, etc.)
- Leadership Pipeline
- Exploration of Multi-site
 - Preliminary conversations with Concordia Brockport
- Completed Higher Ground Renovation
- Installed Sanctuary and Higher Ground HVAC
- Upgraded Fire Alarm System

- Storage Control Continues
- Security Team Initiated
- Added another Preschool 2 year old class
- Kids' Sundays growing
- Restructured VBS Junior High
- Higher Ground grand opening
 - Junior/Senior High #'s up due to VBS/personal invite
- I61 (20 Somethings) increased commitment to ministry
- Care Visitation Team formed and active
- Online listening to sermons has grown 7,333 unique downloads through October
- \$235,000 given to outside missions
- Outreach Partnerships Progressed:
 - Malawi goat project & drip air irrigation
 - OCC Alena visit (ex. Youth packing party)
 - Climbing for Christ went on 5 mission trips
- Record giving to CompassCare
- Long Ridge All Pro Dads spike in attendance
- Youth VBS restructure → increased Youth
- Fall Family Fun Night
 - 400 kids (37% unchurched)
- Faith Campaign Vision 2020 Continues
 - Building drawings nearly 100% complete
 - Building site leaders in place
 - Center for Hope (possible name change?)
 - Grants Awarded
 - Wegmans – Computers
 - LCEF Kaleidoscope
 - Going deeper & growing wider
 - Equip our people to take the great commission
 - Strengthen our systems and infrastructure
- 2020 Vision timeline
 - January - information meetings about Congregational vote
 - Early Feb– Congregational vote
 - End of March – groundbreaking
 - December - completion of building expansion
- Lives changed
 - 30 Baptisms
 - 30 New Commissioned Members
 - Praise God!!
- By the numbers - Growing in the word
 - Kids' Ministries
 - Kids' Sunday - increased
 - Vacation Bible School - steady
 - Preschool - increased
 - Summer Camp - increased
 - Youth
 - Jr. High increased
 - Sr. High - increased

- Flower City Work Camp - increased
- 20 Somethings - increased
- Adult Education - steady
- Life Groups - steady
- Worship - steady

Closing Prayer

The meeting was closed in prayer by Pastor Kirk

The meeting minutes of the Voters' Assembly of Hope Lutheran Church are attested to and submitted by Jane Kunkel on this date, December 2, 2018.

Jane Kunkel
Secretary, Hope Lutheran Church, Board of Directors