

Hope Lutheran Church
The Board of Directors Meeting Minutes
Held on: May 21, 2020

Attendance:

Chairperson	Phil O'Brien	Remote	Senior Pastor	Kirk Deuker	Remote
Vice-Chairperson	Dave Dennison	Remote	Head Elder	Dave Smith	Remote
Secretary	Dave D'Aurelio	Remote	Admin & SP	Beverly Janosky	Remote
Treasurer	Paul Kandt	Remote	Director of Finance	Pat Donofrio	Remote
Members at Large	Leah Illingworth	Remote	Member Emeritus	Josie Ziervogel	Choose an item.
	Marcia Roesser	Remote			Choose an item.
	Carrie Sigler	Remote			Choose an item.

Meeting called to order at 07:03 PM

Opening Devotion (Dave Dennison)

Prayer of gratitude

Thankfulness and gratitude: Gratitude is a feeling; thankfulness is an act. Being thankful and gracious opens doors for us to share the gospel. Also improves physical and mental health. Enhances empathy. Ps 34:1, Ps 106:1, Col 3:16, Col 3:17, 1 Thes 5:18.

Phil O'Brien moved to approve the bylaws of the Center4Hope

Dave Dennison seconded the motion.

Voice vote taken.

7 votes in favor, 0 votes opposed, 0 abstentions.

Motion passed at 07:27 PM.

Gathering Place Update (Dave D'Aurelio) - Introduced at 07:28 PM

Project budget has been impacted by three factors:

1. Was originally to be funded from anticipated surplus of ~250K from Building Team construction, but surplus now projected to be less because of change orders required to comply with regulations related to the medical services we plan to provide.
2. Café space will be subject to more stringent fire code due to its space designation, which will increase costs of compliance (2-hour fire rated walls, etc)
3. Proposed budget presented for Café equipment is far in excess of what was originally planned

Current Project Status:

- Design and architectural drawings are complete
- Building permit has been applied for
- Preliminary project budget has been established
- Ken Vasile is requesting bids for the construction work

Since the project will likely not be within the original budget estimate, we will need to advise the building team on how to proceed. Three options were discussed:

- Option 1: Begin construction per original schedule (around August 2020) and build out as far as the budget will allow. This option allows us to be “grandfathered” under existing building codes which will save \$\$
- Option 2: Determine budget shortfall and try to locate additional funding
- Option 3: Put the surplus funds into an escrow account and wait until all funds are available to commence the project. *Note that the building permit requires us to begin construction within 1 year; otherwise a new permit is needed, which then puts us under the new building code*

The general sense of the board at this time is that due to the uncertainty surrounding the COVID-19 situation in the nation and its impact on our ability to reopen and actually use the Café, as well as the fact that construction was not due to start until August at the earliest, that we would table this until a later board meeting when we have more information with which to make a decision.

Review of April Meeting Minutes (Phil O'Brien)

Phil O'Brien asked for a motion to approve the meeting minutes from April 16, 2020. Leah seconded the motion. Voice vote. 7 in favor. 0 opposed. Motion Passed.

Action Item Review (Phil O'Brien)

No action items dispositioned

Approval of Center4Hope Board of Directors

The following list of candidates and their offices was reviewed by the HLC board:

- Bill Reddy - Chair
- Josie Ziervogel - Vice Chair
- Keila Pena - Secretary
- Nate Jones - Treasurer

The HLC board found no objection to any of the aforementioned names. Phil O'Brien moved to approve the slate of candidates for election to the Center4Hope board of directors

Dave D'Aurelio seconded the motion.

Voice vote taken.

7 votes in favor, 0 votes opposed, 0 abstentions.

Motion passed at 07:24 PM.

Recognition Reports (All)

- Jason Christopher
- Fred Burgess

- Roger LeGault
- Craig Lambrecht

2020 Vision Update (Pastor Kirk)

HR/Staff Report (Bev)

- Most people working remotely
- New State of Emergency policy has been rolled out
- Ongoing work for relaunching worship services, ministries, etc.
- Security / Access control system is operational. User training started

Finance (Pat Donofrio)

- YTD, we are down ~60K from our projections
- PPP loan and \$10K grant both put into a special revenue account
- Online attendance has increased.
- We are probably OK until end of September
- Staff is looking for more places to cut expenses
- Current expenses are ~\$9K over budget, but this includes an extra payroll cycle

Phil O'Brien moved to approve the financial report

Carrie Sigler seconded the motion.

Voice vote taken.

7 votes in favor, 0 votes opposed, 0 abstentions.

Motion passed at 08:22 PM.

Concordia Update (Pastor Kirk) - Introduced at 08:24 PM

Due diligence is ongoing to assess status of Concordia prior to a decision for donate / dissolve

Expect reports complete by end of May / early June

Plan to have voters' assemblies in July if all according to plan. After dissolution of Concordia, it would become Hope Brockport. Multisite would not happen immediately

Action (ID: AI-2020-007161) - Assigned to: Dave D'Aurelio

Assemble a team to propose how to handle voting and logistics for a July Voters' assembly and present a plan to the board at the June board meeting.

Re-launching Worship Services(PK) - Introduced at 08:43 PM

Much work going on right now to decide how to implement a reopening strategy and policies.

PK will have a plan for the board to review at the next meeting.

Meeting Closure (Phil O'Brien)

Phil O'Brien moved to close the meeting. Dave D'Aurelio seconded the motion. Voice vote. 7 in favor. 0 opposed. Motion Passed

Meeting was adjourned at 08:51 PM. The meeting was closed in prayer by Pastor Kirk.

The next Board meeting is scheduled for June 18, 2020.

The meeting minutes of the Board of Directors of Hope Lutheran Church are attested to and submitted by Dave D'Aurelio on this date, June 11, 2020.

Dave D'Aurelio
Secretary of the Board of Directors, Hope Lutheran Church