

Hope Lutheran Church
The Board of Directors Meeting Minutes
Held on: June 18, 2020

Attendance:

Chairperson	Phil O'Brien	Remote	Senior Pastor	Kirk Deuker	Remote
Vice-Chairperson	Dave Dennison	Remote	Head Elder	Dave Smith	Remote
Secretary	Dave D'Aurelio	Absent	Admin & SP	Beverly Janosky	Remote
Treasurer	Paul Kandt	Remote	Director of Finance	Pat Donofrio	Remote
Members at Large	Leah Illingworth	Remote			
	Marcia Roesser	Remote			
	Carrie Sigler	Remote			

Meeting called to order at 07:05 PM

Opening Devotion (Paul Kandt)

Paul spoke how several people say they believe in God, heaven, and hell, however, they aren't sure about Jesus. We know as Christians that Jesus is the only way, and in times like we're facing with COVID it's important for people to know and believe in Jesus Christ. Paul talked about his wife Diane, and her serving at the Tejano Indian reservation. They talk about God, have churches, but don't talk about Jesus Christ or use the churches much. Paul and Diane will have the opportunity to interact with this group again this year. Until then, they ask that we please pray for the Tejano people and everyone who doesn't believe in Jesus Christ.

Review of Previous Meeting Minutes

No changes proposed

Phil O'Brien moved to approve May 21st meeting notes

Paul Kandt seconded the motion.

Voice vote taken.

6 votes in favor, 0 votes opposed, 0 abstentions.

Motion passed

Virtual Voters Assembly Plan

Carrie attempted to present the plan in Dave's absence. PK had not had a chance to go over this plan with Dave ahead of time, and there were some changes. The Board determined the following changes be made to the proposal.

1. There needs to be some flexibility to the dates that were outlined in the plan – PK anticipates it being pushed out a bit.
2. Cottage meetings will be announced at the end of services
3. Notification for voters assembly will be emailed to all members with email and mailed to all those w/o email
4. Registration for voters assembly will need to take place through Realm and follow up with link to vote will need to be sent (need to have registration to determine if forum has been met)

5. Although ElectionBuddy was presented, flexibility must be given and actual software will be recommended by PK and staff

Phil O'Brien moved to approve the proposal given the above points are followed.

Dave Dennison seconded the motion.

Voice vote taken.

6 votes in favor, 0 votes opposed, 0 abstentions.

Motion passed

HR/Staff Report (Bev)

- Some people are back on campus working
- Plans are in place to adhere to NYS and CDC guidelines (ie. Face covering, hand washing, and sanitization)
- Flex scheduling / office hours are being worked out to accommodate policies (ie people sharing office space cannot both occupy space at same time)
- Staying at home and working is encouraged if feeling ill, and if relative is ill because of COVID, staff is asked to stay home to care for them
- Bev asked that we pray for unity as this is emotional for everyone and people all feel differently about COVID
- Access control plan has started
- Recognition to Deb Lang – Resigning from Hope Food Pantry after several years of service – Bev will send email out to BOD for card responses

Finance (Pat Donofrio)

- YTD, we are down ~\$75K from our projections
- June has been about \$8K/week lower than we thought we'd be
- \$30K from loan used to cover preschool costs, 2 payrolls, about \$9K in refunds to preschool parents – Kelly believes there may be more refunds bringing us closer to \$10K to \$12K.
- Pat needs to submit PPP loan forgiveness papers after he talks to our banker – probably in next 2 to 3 weeks.
- Hoping loan will carry us through to stay positive in 2020
- YTD we've taken in \$9K more than we've spent
- 50% of expenses have been taken off for the year (ie Mission trips) / 50% expenses have been pushed out to a later date

Phil O'Brien moved to approve the financial report

Paul Kandt seconded the motion.

Voice vote taken.

6 votes in favor, 0 votes opposed, 0 abstentions.

2020 Vision Update (Pastor Kirk)

- Building punch list is almost complete
- Work on Room 106 (Office and Medical Space) is underway

- Jericho Road will be coming 7/23 to see our facility to help determine if we'd make a good satellite facility.
- Center for Hope teams are training in July
- Last drive up food distribution will be end of July and hopefully in August new distribution process will begin
- Front sign has been taken down
- Outdoor playground will hopefully go up end of July
- Indoor playground installation has been delayed due to COVID-related border issues with Canada (Company supplying the playground is in Canada). PK is hoping to make a case that this job is considered essential and can be installed in July
- Currently appears to be a surplus of \$400K
- Café
 - Widening the hallway and knocking out coat room wall is being considered
 - Team has been asked to look at their dream list and cut it down
 - They will present the Nice Budget, Scaled Down Budget, and Plan for Hallway at Aug. or Sept. meeting – there's no rush at this point though since space won't be used for a while
 - Roof repair is needed in proposed Café space. Al is looking into and has the money in building and grounds to take care of this.
- Concordia
 - Bev presented a slide deck – hoping to use it during cottage meetings
 - Question asked about giving at Concordia– PK believe it could go down, but they don't believe a mass exodus will take place.
 - Snowplowing is contracted and lawn mowing is done by volunteers
 - Pastor Triplet has retired – we are offering pulpit service right now – they are watching our services online
 - Dave Dennison asked about getting new people to attend Hope Brockport – PK mentioned eventually doing flyers, events (food trucks), and social media. Also emphasized need for group of Hope Greece members to commit to attending Hope Brockport.
 - PK meeting 7/15/20 with Concordia and is hoping to call all Concordia members before then
 - Dave Smith mentioned Better Together again for newer BOD members – PK says he has copies available (SIDE NOTE: THIS HAS BEEN A TO-DO since December when new BOD members attended their first meeting – we need to get them this book)
- Hope's Reopening Plan
 - Video to congregation next Mon. or Tues. announcing Aug. 1st opening
 - Bev reported friend at Journey Church said normal attendance is 100 ppl, this past Sunday was 25 ppl
 - 1st impression volunteers will need to be asked if they are okay to start – need for more volunteers is foreseen
 - Run throughs will occur in July
 - Services will be 5pm, 9am, and 11am.
 - Masks will need to be worn no matter what

Meeting Closure (Phil O'Brien)

Phil O'Brien moved to close the meeting. Leah Illingsworth seconded the motion. Voice vote. 6 in favor. 0 opposed. Motion Passed

The meeting was closed in prayer by Pastor Kirk.

The next Board meeting is scheduled for August 20, 2020 – may consider parking lot meeting or some other face-to-face format.

The meeting minutes of the Board of Directors of Hope Lutheran Church are attested to and submitted by Dave D'Aurelio on this date, July 14, 2020.

Dave D'Aurelio
Secretary of the Board of Directors, Hope Lutheran Church