

Hope Lutheran Church
The Board of Directors Meeting Minutes
Held on: August 20, 2020

Attendance:

| | | | | | |
|------------------|------------------|--------|---------------------|-----------------|-----------------|
| Chairperson | Phil O'Brien | Remote | Senior Pastor | Kirk Deuker | Remote |
| Vice-Chairperson | Dave Dennison | Remote | Head Elder | Dave Smith | Remote |
| Secretary | Dave D'Aurelio | Remote | Admin & SP | Beverly Janosky | Remote |
| Treasurer | Paul Kandt | Remote | Director of Finance | Pat Donofrio | Absent |
| Members at Large | Leah Illingworth | Remote | | | Choose an item. |
| | Marcia Roesser | Remote | | | Choose an item. |
| | Carrie Sigler | Absent | | | Choose an item. |

Meeting called to order at 07:04 PM

Opening Devotion (Phil OBrien)

How big is your God? Joshua 10:12-14

Review of December Meeting Minutes (Phil O'Brien)

Phil O'Brien asked for a motion to approve the meeting minutes from June 18, 2020. Dave D'Aurelio seconded the motion. Voice vote. 6 in favor. 0 opposed. Motion Passed.

Action Item Review (Phil O'Brien)

No action items dispositioned

Voters Assembly / Concordia (PK , D'Aurelio)

Cottage meetings 8/30 at 1PM and 8/31 at 6:30 PM. via Zoom.

Voters Assembly on 9/13 at 1PM

PK not sure if Hope actually has ElectionBuddy software, so we will not be using it and there will be no online voting.

Voters' assembly will *not* be a virtual meeting, but will be in-person. We will provide drive-up ballot collection and those attending in person can vote via paper ballot.

Phil O'Brien moved to change from a virtual Voters' assembly to a live meeting

Marcia Roesser seconded the motion.

Voice vote taken.

6 votes in favor, 0 votes opposed, 0 abstentions.

Motion passed at 07:31 PM.

Recognition Reports (All)

- Betsy Koenig – heavily involved in training for Center 4 Hope
- Mark Lambrecht
- Rachael Christopher
- George Weisenzahl

Reopening Update (Pastor Kirk)

1st w/e went very well on all accounts. People are complying with guidelines.

Still having some minor issues with online presence and other logistics, but nothing too difficult so far. Attendance expected to increase slowly. Attendees need to RSVP through Realm or the website

HR/Staff Report (Bev)

- Preschool staff changes – A number have stepped down due to COVID / etc. However reduced attendance can be supported by smaller staff
- Last year PS enrollment was 200, now at 144.
- Keep Al Szklany / family in prayer. Al's father in hospice, family spending time taking care of him
- Staff busy in support of worship service & ministry relaunch
- Staff decrease is still within tolerance window for PPP loan forgiveness eligibility.

Finance (Paul Kandt) 07:49 PM

- P/L statement: July – Rev was 4% below budget for the month. YTD is \$117K favorable against budget (includes PPP funding). Variance will decrease month-over-month through YE.
- Expense variance is \$118K favorable, again mostly due to influx of PPP funds
- End of Year projections: Aug – Dec: Expect to be close to breakeven or slightly positive at YE. Assumes 10% decrease in giving.
- Slightly above projection so far in August (includes a large gift)
- 2021 budget will be tight
- Balance sheet: Expect to have 51 days of operating cash on hand after payout of project costs in July
- Starting budget process for 2021. Will also be developing a contingency plan

Phil O'Brien moved to approve the finance report

Leah Illingworth seconded the motion.

Voice vote taken.

6 votes in favor, 0 votes opposed, 0 abstentions.

Motion passed at 08:02 PM.

Meeting Closure (Phil O'Brien)

Phil moved to close the meeting. Leah Illingworth seconded the motion. Voice vote. 6 in favor, 0 opposed. Motion Passed

Meeting was adjourned at 8:05 PM. The meeting was closed in prayer by PK.

The next Board meeting is scheduled for September 17, 2020.

The meeting minutes of the Board of Directors of Hope Lutheran Church are attested to and submitted by Dave D'Aurelio on this date, September 15, 2020.

Dave D'Aurelio
Secretary of the Board of Directors, Hope Lutheran Church