

**Hope Lutheran Church**  
**The Board of Directors Meeting Minutes**  
**Held on: October 15, 2020**

**Attendance:**

Chairperson	Phil O'Brien	Remote	Senior Pastor	Kirk Deuker	Remote
Vice-Chairperson	Dave Dennison	Remote	Head Elder	Dave Smith	Remote
Secretary	Dave D'Aurelio	Remote	Admin & SP	Beverly Janosky	Remote
Treasurer	Paul Kandt	Remote	Director of Finance	Pat Donofrio	Remote
Members at Large	Leah Illingworth	Remote			Choose an item.
	Marcia Roesser	Remote			Choose an item.
	Carrie Sigler	Remote			Choose an item.

Meeting called to order at 07:01 PM

Opening Devotion (Dave Smith )

Max Lucado – “God’s ways are not our ways”. You can’t trace his hand; trust his heart”  
 God is in control.

Review of September Meeting Minutes (Phil O’Brien)

*Phil O’Brien asked for a motion to approve the meeting minutes from September 17, 2020. Leah seconded the motion. Voice vote. 7 in favor. 0 opposed. Motion Passed.07:34 PM*

Action Item Review (Phil O’Brien)

No action items were dispositioned at this meeting.

Recognition Reports (All) 08:46 PM

- Ginger Strom – Photography
- Karen Buck
- Ann Marie Pavone

2020 Vision Update (Pastor Kirk)

HR/Staff Report (Bev) 07:37 PM

- Karen Buck will be stepping down. Will continue as volunteer
- Ann Marie Pavone will also be leaving at the end of the year to pursue a new opportunity. Katy D’Apice will be her replacement
- Change in leadership team structure to align with Multi-Site
- Working on ways to better define leadership roles and clear working boundaries

Finance (Pat Donofrio) 07:07 PM

\$200K cut from budget. Chris Folwell salary moved to Center for Hope budget – not covered by grants

Spent less in salaries / benefits than planned this year

Expecting cost increase for health benefits for full-time staff - not reflected in current budget

Also does not include Brockport campus, but expecting that money / assets to be transferred will offset

Revenue for 2021 has been estimated at 90% of 2020 revenue

Plan is to have a final budget for board approval by November meeting so that it can be presented to the congregation for approval in December

Cash availability: Total cash: 1.4M available

Funds plus dedicated \$\$ is another \$400K (excluding Walk by Faith fund) Walk by Faith fund also sitting at around \$400K. Pat recommends setting at least \$100 to \$150K of the uncommitted \$400K aside for FY21

Phil O'Brien moved to accept the financial report

Dave D'Aurelio seconded the motion.

Voice vote taken.

7 votes in favor, 0 votes opposed, 0 abstentions.

Motion passed at 07:31 PM.

Building Team Report - Cafe update (Dave Day / Bruce Wallman) - Introduced at 07:46 PM

Plan presented last month was to do just the lobby and minimally start the café

Cost of plan was more than anticipated. Plan has been revised to do a code-compliant gathering place and defer the lobby upgrade.

Plan being presented tonight will allow for a code-compliant gathering place to be built and put to immediate use.

\$293K will provide: Café West (fire-rated walls with doors out to lobby). No ceiling renovation to be done, keep existing lighting and add some new; new carpet and paint; exterior door to a future patio (but can also be utilized during construction); Basic renovation; no new furniture or kitchen equipment. All electrical and plumbing will be completed.

Café East (Old Chapel area) – New open ceiling, lighting, ductwork, carpeting. Can possibly use furniture from I61 (relocating back to Hope campus).

Expecting to have \$125K surplus from building project.

Phil O'Brien moved to allocate \$200K from the Walk by Faith campaign funds to a special GP Cafe fund.

The board intends to reassess the expenditures for the Cafe construction in February.

Dave Dennison seconded the motion.

Voice vote taken.

7 votes in favor, 0 votes opposed, 0 abstentions.

Motion passed at 08:43 PM.

Action (ID: AI-2020-008822) - Assigned to: Phil O'Brien

Appoint a nominating committee chair for the 2020 election

Hope will be purchasing gift cards to assist the families impacted by the recent fire in Brockport across from Concordia.

Meeting Closure (Phil O'Brien)

*Phil O'Brien moved to close the meeting. Dave seconded the motion. Voice vote. 7 in favor. 0 opposed.  
Motion Passed*

*Meeting was adjourned at 08:53 PM. The meeting was closed in prayer by PK.*

The next Board meeting is scheduled for November 19, 2020.

The meeting minutes of the Board of Directors of Hope Lutheran Church are attested to and submitted by Dave D'Aurelio on this date, November 17, 2020.

Dave D'Aurelio  
Secretary of the Board of Directors, Hope Lutheran Church