

**Hope Lutheran Church
Voters' Assembly Meeting Minutes
Held on December 8, 2019**

Attendance

Chairman:	Bill Steinmetz	Senior Pastor:	Kirk Deuker
Vice-Chairman:	Brent Pavicic	Director of Admin & SP:	Beverly Janosky
Secretary:	Dave D'Aurelio	Director of Finance:	Pat Donofrio
Treasurer:	Nate Jones		
Members-At Large:	Leah Illingworth		
	Phil O'Brien		
	Carrie Sigler		

82 Voting Members Present

Meeting was called to order at 12:55 PM

Opening prayer

Bill Steinmetz led the congregation in prayer.

Approval of minutes

Bill Steinmetz moved that the previous minutes of the March 17, 2019 Voters' Assembly be approved. Phil O'Brien seconded the motion. Voice vote. All in favor. None opposed. Motion passed.

Presentation of slate of 2020 candidates (Craig Lambrecht)

Nate Jones and Brent Pavicic have reached the end of their terms. Congregation thanks them for their service.

Bill Steinmetz will be stepping down at the end of 2019. We thank him for his service

Craig Lambrecht moved to accept the slate of candidates as presented

Pat Donofrio asked for the candidates to stand and be recognized.

Phil O'Brien seconded the motion.

Voice vote taken.

All in favor, None opposed, No abstentions.

Motion passed

Motion to adopt the approved amendment to the Hope Lutheran Church constitution

Bill Steinmetz made a motion to adopt the amendment to the constitution that was approved at the 12/2018 Voters' assembly with a 96% approval.

No questions or discussion occurred

Vote taken by paper ballot

67 Votes in favor, 0 opposed, 0 abstentions. Motion Passes

Financial Report (Nate Jones)

God has been faithful in blessing our congregation with financial means

Total current assets 3.35M

Current liabilities 2.5M

2019 YTD, we are running ~49K below planned income, but expenses are also below budget

Expecting a YE 2019 deficit of around \$2K

Question from Ross Koenig about what the church investment accounts are in

A: All invested in conservative money market funds

Motion to approve the financial report

Seconded

No opposition.

Motion passes

Proposed 2020 Budget (Pat Donofrio)

Budget will be increasing to support new Center for Hope building expansion and new footprint

- Buildings & Grounds, Tech, Computers: +4.9%
- Salaries: +10.4% (Includes Center for Hope director salary and allocation for 2020 raises)
- Ministry and missions: -6.2% - Eliminated impact dinners, \$20K contingency for Center for Hope
- 2019: \$1.935 M, 2020: \$2.033 M
- November 2019 giving was approximately \$9K above goal
- New budget will require an increase of ~7% in giving to support it
- If we exceed 2020 income goals, 10% will go to missions
- If we miss the target, we will use reserve funds and reduction of expenses to manage the deficit

Q: Since Center for Hope is a separate legal entity, will they have a separate budget?

A: No - until the 501c3 is finalized, at which point, there will be a separate budget. Center for Hope director salary will be part of their budget when they become separate.

Pat Donofrio made a motion to approve 2020 budget

Seconded by Annmarie Pavone

Voice Vote. All in favor, None opposed, No abstentions. Motion passes

2020 Vision Update (Pastor Kirk)

PK presented 2019 highlights and 2020 plans

- summarize slides

As church expands in size, we will need to learn to do things differently.

2020 goals

*attendance

- multisite

* Hope Groups

* Giving

* Serving

Building Team presentation (Dave Day)

- Excavation started 4/1/19
- Lower level was completed 6/25/19
- Existing renovations completed Aug 2019
- Main roof complete and first floor poured 9/25/19
- Building enclosure to be completed by 12/31/19
- Substantial completion by 3/1/2020
- Ready for occupancy target date - 4/1/2020
- Final site grading etc. to be completed by 5/31/2020

Q: Is money being allocated for the new gathering place cafe?

A: Yes, money will be set aside for the new cafe

Q: Are there any potential cost increases coming that could affect our ability to stay on the construction budget

A: Possibility that Rm106 renovations for Center for Hope to support medical services could be more costly to be able to comply with NYS Title 28.

Q: Is security / locks being coordinated between new and existing building?

A: Yes

Closing prayer

Pastor Kirk closed the meeting in prayer.

Meeting was adjourned at 2:09 PM

The meeting minutes of the Voters' Assembly of Hope Lutheran Church are attested to and submitted by Dave D'Aurelio on this date, December 31, 2019

Dave D'Aurelio
Secretary, Hope Lutheran Church, Board of Directors