

**Hope Lutheran Church**  
**The Board of Directors Meeting Minutes**  
**Held on: February 18, 2021**

**Attendance:**

Chairperson	Phil O'Brien	Remote	Senior Pastor	Kirk Deuker	Remote
Vice-Chairperson	Dave Dennison	Remote	Head Elder	Dave Smith	Remote
Secretary	Dave D'Aurelio	Remote	Admin & SP	Beverly Janosky	Remote
Treasurer	Paul Kandt	Absent	Director of Finance	Pat Donofrio	Remote
Members at Large	Ashlan Hudson	Remote			Choose an item.
	Marcia Roesser	Remote			Choose an item.
	Carrie Sigler	Remote			Choose an item.

Meeting called to order at 07:04 PM

Opening Devotion (Marcia)

Lutheran Hour Ministries - "Follow me, and I will make you fishers of men"

Review of December Meeting Minutes (Phil O'Brien)

*Phil O'Brien asked for a motion to approve the meeting minutes from January 21, 2021. Dave Dennison seconded the motion. Voice vote. 6 in favor. 0 opposed. Motion Passed.*

Bill Reddy - Jericho Rd / C4H Update (Phil O'Brien) - Introduced at 07:22 PM

- Nearing first year of operation in new Center for Hope
- Food Market operating well.
- Financial counseling appointments have started up.
- Grant writer has had good success landing grants for us.
- Some large donations have also been received.
- Initial discussions with "His Branches" to provide health services, but Center for Hope leadership opted not to pursue due to some concerns with financial situation and leadership. That lead to a meeting with the Jericho Rd operation. Chris Folwell made initial contact and was impressed with the organization. They then came to Center for Hope and observed our operation. We have also observed theirs and have concluded that there is a good opportunity for a partnership.
- We estimate a 12-to-24-month timeline to implement this project after any approval to proceed is issued.

Phil O'Brien moved to approve the declaration of intent with Jericho Road.

Dave D'Aurelio seconded the motion.

Voice vote taken.

6 votes in favor, 0 votes opposed, 0 abstentions.

Motion passed at 07:53 PM.

### Action Item Review (Phil O'Brien)

No action items were dispositioned this month.

### Recognition Reports (All)

- Ginger Strom – Financial team aide
- Mary Lindsay – HR assistance

### 2020 Vision Update (Pastor Kirk) 08:17 PM

- Leadership team continuing to develop goals.
- Brockport moving along well, Dave Hurlbut working with Gene. Working towards launching multi-site post-COVID
- CORE (Commission on Oneness, Reconciliation and Ethnic Diversity) established
- Realm group for social justice established. Will advise CORE.
- Pastor Kirk has transferred some of his work to Pastor Larry and Pastoral team because he is taking on some of the responsibilities of Pastor Greg as he transitions.

### HR/Staff Report (Bev) 07:55 PM

- Project plan has been developed for positions we need to fill – Includes job descriptions, interview teams, onboarding process. Positions have been posted for finance to replace Pat Donofrio, and for Buildings & grounds
- Decision was made to not seek an ordained pastor for the youth director position, because the pool of candidates would be much larger if not limited to ordained pastors.
- Annual performance appraisal process has started. Calibration session scheduled for March 1<sup>st</sup>.

### Finance (Pat Donofrio) 08:04 PM

- On track for 2021. Some annual gifts and semi-annual gifts have already been received.
- Spending should be watched closely.
- Current financial position will support the potential renovation of the Café (\$290K available)

Phil O'Brien moved to approve the financial report as presented.

Carrie Sigler seconded the motion.

Voice vote taken.

6 votes in favor, 0 votes opposed, 0 abstentions.

Motion passed at 08:08 PM.

The board expressed our thanks to Pat Donofrio for his dedication and service to Hope.

2021 Calendar Review (Phil O'Brien) - Introduced at 08:11 PM

Tentatively scheduled a Board of Directors meeting for July (unless VBS is in session)

2021 Key Dates		
Date	Event	Notes
Jan 21	BOD Meeting	Devotion: Philip Annual Calendar Date Review
Feb 18	BOD Meeting	Devotion: Marcia
Mar 18	BOD Meeting	Devotion: Dave D'Aurelio Building Team - Café Update and Approval
Apr 4	Easter	
Apr 11	Voters' Assembly	Approval for Café project
Apr 15	BOD Meeting	Devotion: TBD
May 9	Mother's Day	
May 20	BOD Meeting	Devotion: TBD
May 31	Deadline to break ground - Café	
Jun 17	BOD Meeting	Devotion: TBD
Jun 20	Father's Day	
Jul 15	BOD Meeting (Tentative)	Devotion: TBD
Aug 19	BOD Meeting	Devotion: TBD
Sep 16	BOD Meeting	Devotion: TBD Nominating Committee
Oct 21	BOD Meeting	Devotion: TBD
Nov 18	BOD Meeting	Devotion: TBD FY22 Budget Approval New BOD Member Approval
Nov 25	Thanksgiving	
Dec 5	Voters' Assembly	Budget Approval and BOD Approval
Dec 16	BOD Meeting	Devotion: Carrie

Meeting Closure (Phil O'Brien)

*Phil O'Brien moved to close the meeting. Marcia seconded the motion. Voice vote. 6 in favor 0 opposed.  
Motion Passed*

*Meeting was adjourned at 08:27 PM. The meeting was closed in prayer by Pastor Kirk.*

The next Board meeting is scheduled for March 18, 2021.

The meeting minutes of the Board of Directors of Hope Lutheran Church are attested to and submitted by Dave D'Aurelio on this date, March 15, 2021.

Dave D'Aurelio  
Secretary of the Board of Directors, Hope Lutheran Church