

**Hope Lutheran Church  
The Board of Directors Meeting Minutes  
Held on: December 17, 2020**

**Attendance:**

Chairperson	Phil O'Brien	Remote	Senior Pastor	Kirk Deuker	Remote
Vice-Chairperson	Dave Dennison	Remote	Head Elder	Dave Smith	Remote
Secretary	Dave D'Aurelio	Absent	Admin & SP	Beverly Janosky	Remote
Treasurer	Paul Kandt	Remote	Director of Finance	Pat Donofrio	Absent
Members at Large	Leah Illingworth	Remote	New Member at Large	Ashlan Hudson	Remote
	Marcia Roesser	Remote			Choose an item.
	Carrie Sigler	Remote			Choose an item.

Meeting called to order at 7:02 PM

Opening Devotion (Marcia Roesser)

“Joy”

New Member-at-Large Introduction (Phil O'Brien) - Introduced at 7:11 PM

Phil introduced Ashlan Hudson to the board. She stated she was happy and very excited to be joining the group and was looking forward to learning. The board expressed their desire for Ashlan to feel safe and encouraged her to be comfortable in sharing her thoughts during meetings.

Review of December Meeting Minutes (Phil O'Brien) 7:23 PM

*Phil O'Brien made a motion to approve the meeting minutes from November 19, 2020. Marcia Roesser seconded the motion. Voice vote. 7 in favor. 0 opposed. Motion Passed.*

Action Item Review (Phil O'Brien)

*No action items were dispositioned at the meeting.*

HR/Staff Report (Bev) 7:24 PM

- Annmarie Pavone is training Katie D'apice as her replacement
- An offer was extended to Tammy Helfer for a custodian position at the Brockport campus.
- Pastor Kirk posted an on-line message about our full remote, “geek squad” to help those who need assistance connecting to on-line services
- Center of Hope going to drive-up in January
- COVID19 rates going up with members but no significant spread seen among the congregation at Hope - keep people in your prayers
- Focus on engagement in “Personalizing” the experience of participating in on-line services
- Awaiting the affidavit to be signed to go to NY Supreme Court to complete the dissolution and donation of Concordia Brockport to Hope

- Dave Hurlbut is putting his leadership team together for the Hope Brockport Campus.
- Phil would like Dave and Gene to come to the Board and talk about their plans.

#### Recognition Reports (All)

- Paul Hunt and Mark Webber for the banner they made
- Tech Team for all their efforts and extra hours for Christmas services

#### Voters Assembly Out brief 7:35 PM

Phil stated overall it went well for both on-site and on-line. Many people commented on their experience and the following observations were made:

1. Better communication on how to attend the meeting (not in the Realm calendar), not clear on how to join, email was sent too late updating the congregation
2. Continue to do on-line in future, when members have choice more participate. It was stated about 35 attended in person and about 85 on-line instances (*which could mean multiple people in each instance*).
3. Processes need to be updated to reflect the use of technology.
4. Find ways to address the lag time in addressing questions.

#### Finance (Pat Donofrio) 7:47 PM

- Paul gave the financial report on behalf of Pat.
- Overall very favorable especially during a pandemic.
- Currently tracking to budget with revenues of 1.9 million (\$242K thru Cares Act), with the expense side being favorable as well
- 1.6 million in expenditures vs. 1.8 million budgeted , mostly due to lower maintenance costs with remote services. Praise God!!
- Our cash position has decreased slightly to 50 days of cash on hand vs. the normal goal of 60 days on hand.
- Pre-school has a \$52K operating surplus.
- Phil made a motion to approve the Financial Report; Marcia second the motion: all were in favor and it passed unanimously.

Phil O'Brien moved to approve the financial report.

Marcia Roesser seconded the motion.

Voice vote taken.

7 votes in favor, 0 votes opposed, 0 abstentions.

Motion passed at 07:53 PM.

#### Roundtable discussion 07:56 PM

- Carrie Sigler asked for an update about the gathering place and Phil mentioned that it will come back on the agenda in the near future for discussion.
- The new Hope sign is up. However, the electrician still has to do some work on the lighting for the sign.
- Bev told the board that it was designed by Dave Hurlbut and encouraged everyone to thank him.

Meeting Closure (Phil O'Brien)

*Phil O'Brien moved to close the meeting. Carrie Sigler seconded the motion. Voice vote. 7 in favor. 0 opposed. Motion Passed*

*Meeting was adjourned at 08:02 PM. The meeting was closed in prayer by Phil O'Brien.*

The next Board meeting is scheduled for January 21, 2021.

The meeting minutes of the Board of Directors of Hope Lutheran Church are attested to and submitted by Dave D'Aurelio on this date, December 29, 2020.

Dave D'Aurelio  
Secretary of the Board of Directors, Hope Lutheran Church