

**Hope Lutheran Church  
The Board of Directors Meeting Minutes  
Held on: August 17, 2023**

**Attendance:**

Chairperson	Tim Kneeland	Present	Senior Pastor	Kirk Dueker	Absent
Vice-Chairperson	Dave Dennison	Present	Head Elder	Dave Smith	Present
Secretary	Dave D'Aurelio	Present	Admin & SP	Beverly Janosky	Present
Treasurer	Ross Koenig	Present	Director of Finance	MaryAnn LaRuez	Present
Members at Large	TJ Cappiello	Absent			Choose an item.
	Pat Monaco	Present			Choose an item.
	Morgan Stoessel	Present			Choose an item.

Meeting called to order at 07:05 PM

Opening Devotion (Pat Monaco)

“Thoughts”

Review of June Meeting Minutes (Tim Kneeland)

*Tim Kneeland made a motion to approve the meeting minutes from June 15, 2023. Pat Monaco seconded the motion. Voice vote. 6 in favor. 0 opposed. Motion Passed.*

Appointment of Member-at-Large to replace TJ Cappiello - 07:20 PM

TJ has left the congregation so we will need to appoint a member at large to fill his spot, under the provisions in the constitution, which allow the board to decide on a candidate to fill the position for the remainder of his term.

Tim Kneeland moved to enter into the record a resolution to appoint a person to the board of directors, under the provisions of the constitution, to fill the vacancy left by TJ Cappiello.

Ross Koenig seconded the motion.

Voice vote taken.

6 votes in favor, 0 votes opposed, 0 abstentions.

Motion passed at 07:27 PM.

Housing Allowance: Pastor Jeffrey (MaryAnne LaRuez) - Introduced at 07:28 PM

Pastor Jeffrey has requested a housing allowance of \$42,827. Bev Janosky advised the board that the housing allowance is a dollar amount that, under IRS rules, Jeffrey is allowed to claim, based upon his own calculations and estimates of expenses. It does not constitute a grant or financial assistance from the church, but the board is required to be advised of it and to record it in our board proceedings.

Ross Koenig moved to approve a housing allowance of \$42,827 for Pastor Jeffrey

Pat Monaco seconded the motion.

Voice vote taken.

6 votes in favor, 0 votes opposed, 0 abstentions.

Motion passed at 07:31 PM.

#### Jericho Rd Lease Agreement (Tim Kneeland) - Introduced at 07:35 PM

Ross Koenig moved to approve the draft lease agreement to be sent back to JR for further review and discussion.

Pat Monaco seconded the motion.

Voice vote taken.

6 votes in favor, 0 votes opposed, 0 abstentions.

Motion passed at 07:57 PM.

#### Finance (MaryAnn LaRuez) 07:58 PM

- Revenue through July at 92% of plan
- July was only at 83% of projected revenue for the month but still above last year by 2%
- Expenses are tracking to plan.
- Estimating that we will spend 100% of this year's Buildings and Grounds budget.

Tim Kneeland moved to approve the July finance report.

Ross Koenig seconded the motion.

Voice vote taken.

6 votes in favor, 0 votes opposed, 0 abstentions.

Motion passed at 08:06 PM.

#### HR/Staff Report (Bev) 08:07 PM

- Bob Brown has announced his retirement.
- Lack of preschool staffing has caused us to cancel the 2-year-old class.
- Lisa Daly Massengill has volunteered to help with staff recruitment.
- Last year's preschool enrollment was 219; this year we are at 176 because lack of staffing has prevented us from being able to have more classes.
- Pastor Jeffrey is doing well getting integrated into the staff and congregation.
- John Brown is well underway in his new Comms Director role.

#### Recognition Reports (All) 08:15 PM

- Leigh Herkamp – Kids Camp
- Christa – Kids Camp
- Greg LaDue – Brockport B&G is stepping down
- Maureen Spindler – Pictures from Pastor Jeffrey's Installation

#### Strategy Update (Bev Janosky – for PK) 08:19 PM

- Less people in worship attendance both online and in-person (summer phenomenon)
- Brockport attendance continues to grow
- Youth ministry attendance is fairly flat

- Hope groups restarting in October
- Working on ways to optimize church leadership structure
- Focus on New Testament in 2024

Meeting Closure (Tim Kneeland)

*Dave Dennison moved to close the meeting. Pat Monaco seconded the motion. Voice vote. 6 in favor. 0 opposed. Motion Passed*

*The meeting was adjourned at 8:25 PM. The meeting was closed in prayer by Dave Dennison.*

The next Board meeting is scheduled for September 21, 2023.

The meeting minutes of the Board of Directors of Hope Lutheran Church are attested to and submitted by Dave D'Aurelio on this date, September 19, 2023.

Dave D'Aurelio  
Secretary of the Board of Directors, Hope Lutheran Church