

Hope Lutheran Church
The Board of Directors Meeting Minutes
Held on: December 21, 2023

Attendance:

Chairperson	Tim Kneeland	Present	Senior Pastor	Kirk Dueker	Present
Vice-Chairperson	Dave Dennison	Present	Head Elder	Dave Smith	Present
Secretary	Dave D'Aurelio	Present	Admin & SP	Beverly Janosky	Present
Treasurer	Ross Koenig	Present	Director of Finance	MaryAnn LaRuez	Present
Members at Large	Aaron Bundschuh	Present			Choose an item.
	Pat Monaco	Present			Choose an item.
	Morgan Stoessel	Present			Choose an item.

Meeting called to order at 06:57 PM

Opening Devotion (Morgan Stoessel)

“Why we rest at Christmas.”

Review of November Meeting Minutes (Tim Kneeland) 07:02 PM

Tim Kneeland made a motion to approve the meeting minutes from November 16, 2023, as amended. Pat Monaco seconded the motion. Voice vote. 7 in favor. 0 opposed. Motion Passed.

Jericho Rd Update (Tim Kneeland) - Introduced at 07:06 PM

- No new progress to report. Waiting for architects to provide drawings. We are also waiting for updated cost estimates.

Loan to Pastor Jeffrey (Tim Kneeland) - Introduced at 07:10 PM

- Proposal to extend the Zero-interest loan from the church from a 5-year term to a 10-year term. All other terms remain the same.

Tim Kneeland moved to approve the new loan terms.

Dave D'Aurelio seconded the motion.

Voice vote taken.

7 votes in favor, 0 votes opposed, 0 abstentions.

Motion passed at 07:15 PM.

Recognition Reports (All)

- Roy Burton
- Micki Abbatiello
- Dianne Bucholtz
- Steve Ford

HR/Staff Report (Bev Janosky) 07:15 PM

- Laura Kneeland has left her position as worship administrator; a search is underway for her replacement.
- Also looking for additional custodial staff.
- Both of these are part-time positions.
- Performance appraisals are underway, will continue for several weeks into 2024.
- Succession planning is ongoing.

Finance (MaryAnn LaRuez) 07:25 PM

- November – 19% over our revenue budget goal. Expenses were over budget due to some expenses that occurred this month.
- 5% above revenue goal YTD, 3% below goal on expenses
- 2 special gifts received in November – total of \$47K.
- P&L reports are going to a new format beginning in January.
- Q – Aaron – Why are IT expenditures so much lower than budgeted?
 - A – We instituted a repair/replace fund that results in those expenses not showing up in the IT budget line item

Tim Kneeland moved to approve the financial report.

Aaron seconded the motion.

Voice vote taken.

7 votes in favor, 0 votes opposed, 0 abstentions.

Motion passed at 07:39 PM.

Strategy Update (Pastor Kirk) 07:40 PM

- Working on a plan to realign roles on the board of elders. Expect to roll this out in January.
- New Testament challenge – Discipling the congregation through the New Testament.
- 25 classes will be available.
- Continuing the onboarding / mentoring process with Pastor Jeffrey.

Meeting Closure (Tim Kneeland) 07:54 PM

Dave Dennison moved to close the meeting. Morgan Stoessel seconded the motion. Voice vote. 7 in favor. 0 opposed. Motion Passed

The meeting was adjourned at 07:57 PM. The meeting was closed in prayer by Pastor Kirk.

The next Board meeting is scheduled for January 18, 2024.

The meeting minutes of the Board of Directors of Hope Lutheran Church are attested to and submitted by Dave D' Aurelio on this date, January 7, 2024.

Dave D' Aurelio

Secretary of the Board of Directors, Hope Lutheran Church