

Hope Lutheran Church
The Board of Directors Meeting Minutes
Held on: August 15, 2024

Attendance:

Chairperson	Tim Kneeland	Present	Senior Pastor	Kirk Dueker	Present
Vice-Chairperson	Dave Day	Present	Head Elder	Dave Smith	Present
Secretary	Tammy Davidson	Present	Executive Director	Maryanne LaRuez	Present
Treasurer	Ross Koenig	Absent	Finance Director	Maryanne LaRuez	Present
Members at Large	Aaron Bundschuh	Absent			Choose an item.
	Pat Monaco	Absent			Choose an item.
	Morgan Stoessel	Present			Choose an item.

Meeting called to order at 7:04 pm

Opening Devotion (Dave Day)

Prophecy: It is used to warn and prepare. Stats shared from a blog (fulfilled prophecy) on the website *Reasons to Believe*.

Review of June Meeting Minutes (Tim Kneeland) (we did not meet in July)

Dave Day made a motion to approve the meeting minutes from June 20, 2024 with corrections. Morgan Stoessel seconded the motion. Voice vote. 4 in favor. 0 opposed. Motion Passed.

Updates on Jericho Road (Subcommittee)

The subcommittee met in July and had the town of Greece come do a walkthrough of the building and discuss plans.

- A change in design was discussed with the possibility of no new construction. Instead, using the 2 existing exam rooms on the main floor and converting space in the basement to make 6 more exam rooms. This would need to be approved by Jericho Road since it would only be 8 exam rooms when they require 10. This would save money, but not ideal since the space would be split upstairs and downstairs with no separation from the rest of Center 4 Hope.
- It was brought up that we already have permission from the town for “limited healthcare” from when we constructed Center 4 Hope, which included the 2 existing exam rooms.
- We need a “Special Use” permit from the town to have a medical facility in Center 4 Hope.
- The town shared concerns about setting a precedence and having others in the community want to offer medical care in their spaces.
- The town seemed to think we were planning to offer urgent care and had concerns about the number of patients we would have come and go from the space. It was explained that we were offering primary care, by appointment only. They seemed more receptive to this.
- The drawings for the new construction were shared with the town. They were surprised that we had actual architectural drawings and not just a sketch of the plans. They seemed to be OK with what they saw.

- The town also questioned if we had approval from the Department of Health since Center 4 Hope is a mixed-use space. They want us to get that approval before further discussions are had.

Updates on Center 4 Hope (Tim Kneeland)

- Prior to our meeting, Bev Janosky shared some financial reports from C4H and some Q&A she gathered about some of the data found on those reports. It seems that some guidance and council needs to be implemented on proper budgeting, proper financial recording and how to gather sustainable income.
- Ross Koenig will work with Tom Confer to improve upon the above-mentioned areas.
- Financial reports will be provided to Hope's BOD monthly.
- Current financial status was discussed again as their finances are dwindling. Though they are working with someone to secure grants.
- They are aiming for a minimum of \$30,000 to get through the remainder of the year. They are working toward \$50,000 so they have a good base going into 2025.
- Jane Shukitis will become the Chairman of the Board. She has a medical background.
- Todd Olsen will become the Secretary. He also has a medical background.
- Halie Cardon will become a Member at Large. She has an education in not for profit.

HR/Staff Report (Maryanne LaRuez)

- Preschool is fully staffed.
- An offer has been extended for the Worship Director Assistant position.
- Since getting applicants for the AV Director position is still proving to be difficult, it was decided to try contracting the work out. While still seeking an AV Arts Director, Shyne Preddy has been contracted to work two Sunday's a month through December to see how this option works out.
- There have been no applicants for the Finance Director position, so the job will now be posted externally. It had only been posted within the church congregation for longer than typical as the focus to fill the Preschool and AV positions took priority.

Recognition Reports (All)

- Mike Launhardt – Lawn Care
- Heidi Lawton – Dance Camp
- Micki Abbatiello – Volunteer Coordinator

Finance (Maryanne LaRuez)

- *See attached Financial Insights Reports for June and July since we did not meet in July*

Tammy Davidson moved to approve the financial report. Dave Day seconded the motion. Voice vote taken. 4 in favor. 0 opposed. Motion Passed.

Strategy Update (Pastor Kirk)

- Kid's Camp
 - It went very well.
 - Over 300 kids in attendance.
 - Had enough volunteers.
 - Kids were invited to "Open Gym Tuesday's" and a Dance Camp when Kid's Camp ended and both were well received. Dancers will perform during worship 8/18.
 - Dates have been set for next year and a theme has been chosen.
- With another free pre-k school opening in the area, we are still blessed to have kids registered for our preschool.
- July worship attendance was flat.
- Another elder has been added at the Brockport campus. There are now two at that campus.
- There will be a prayer vigil that happens for fall on election day. It is a two-day vigil ending with worship on Wednesday night. Those in leadership will be asked to be a part of it.
- Planning is underway for adult education classes for 2025.
- The Merge premarital class will be held again and a new class for married couples called Re-Engage will offered.

Meeting Closure (Tim Kneeland)

Tim Kneeland moved to close the meeting. Morgan Stoessel seconded the motion. Voice vote. 4 in favor. 0 opposed. Motion Passed

Meeting was adjourned at 8:48 pm. The meeting was closed in prayer by Pastor Kirk.

The next Board meeting is scheduled for September 19, 2024.

The meeting minutes of the Board of Directors of Hope Lutheran Church are attested to and submitted by Tammy Davidson on this date, August 19, 2024.

Tammy Davidson,
Secretary of the Board of Directors, Hope Lutheran Church



Maryanne LaRuez
Director of Finance

Financial Insights Report: July 2024

Reporting through June 2024 for the July 2024 meeting of the Board of Directors

Treasurer's Report:

June P&L at a glance:

- Revenue for the month of June was \$151,009 which was 100% of our monthly budget.
- Expenses for the month of June were \$127,973 which is 73% of our monthly budget.
- We had a surplus of \$23,035 for the month.

YTD P&L Summary:

- Total actual revenue through June 2024 was 95% of our projected revenue through June 2024.
- Expenses through June 2024 were \$938,284 which is 10% under budget.

Cash Summary:

- We have a net cash available amount of 12% of the 2024 Budget.

Noteworthy items for June:

- Our revenue through June was +3% compared to January - June 2023.
- We were able to keep expenses under budget through June by 10%.
- Finalized the financial stmts. for 2023 and booked the 2023 surplus to our contingency fund.

Blessings on your meeting.

Maryanne



Maryanne LaRuez
Director of Finance

Financial Insights Report: August 2024

Reporting through July 2024 for the August 2024 meeting of the Board of Directors

Treasurer's Report:

July P&L at a glance:

- Revenue for the month of July was \$147,420 which was 80% of our monthly budget.
- Expenses for the month of July were \$151,542 which is 87% of our monthly budget.
- We had a deficit of \$4,121 for the month.

YTD P&L Summary:

- Total actual revenue through July 2024 was 93% of our projected revenue through July 2024.
- Expenses through July 2024 were \$1,088,965 which is 11% under budget.

Cash Summary:

- We have a net cash available amount of 12% of the 2024 Budget.

Noteworthy items for July:

- Our revenue through July was +1.5% compared to January - July 2023.
- We were able to keep expenses under budget through July by 11%.
- Repair work done on Brockport sidewalk \$3k.

Blessings on your meeting.

Maryanne