

Hope Lutheran Church
The Board of Directors Meeting Minutes
Held on: July 8, 2025

Attendance:

Chairperson	Tim Kneeland	Present	Senior Pastor	Kirk Dueker	Present
Vice-Chairperson	Dave Day	Absent	Head Elder	Dave Smith	Present
Secretary	Tammy Davidson	Present	Executive Director	Maryanne Meier	Absent
Treasurer	Ross Koenig	Present	Director of Finance	Bob Bellanti	Absent
Members at Large	Aaron Bundschuh	Absent	C4H BOD Chair	Jane Shukitis	Present
	Pat Monaco	Absent			
	Morgan Stoessel	Present			

Meeting called to order at 7:05 pm by Tim Kneeland

Special Zoom Meeting for Jericho Road Lease Review

Discussion Ensued regarding the following:

- Possible typos in a few places
- Continuity issues in section 31 of subsections (a) & (b) not matching (remove (ii) in (b))
- Why sections 28 and 41 were eliminated (attorney didn't feel they were necessary)
- Who created the original copy of the lease (JR attorneys)
- Need for a lease agreement with C4H so they can sublet to JR (a lease is not needed since Hope has a memorandum with them, but it does need updating - September is the goal for Hope BOD to review)
- Who will do the billing and collect funds from JR since C4H is the Landlord in the lease (all money will pass through C4H)
- Reasoning behind Section 8 (b) requirement of responsibility for HVAC inspection when all maintenance, repair and replacement of HVAC is the responsibility of the Landlord (they may have special needs for medical and require a different HVAC company than the rest of the building uses)

Tim Kneeland made a motion to send lease as amended to Jericho Road. Morgan Stoessel seconded the motion. Voice vote taken. 4 in favor. 0 opposed. Motion Passed

Meeting was adjourned at 7:37 pm. The meeting was closed in prayer by Pastor Kirk.

The next Board meeting is scheduled for August 21, 2025.

The meeting minutes of the Board of Directors of Hope Lutheran Church are attested to and submitted by Tammy Davidson on this date, July 16, 2025.

Tammy Davidson,
Secretary of the Board of Directors, Hope Lutheran Church